



## FLOYD COUNTY BOARD OF HEALTH

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FLOYD COUNTY COURT HOUSE  
101 SOUTH MAIN  
CHARLES CITY, IA 50616-2756  
(641) 257-6145

### BOARD OF HEALTH MINUTES JULY 17, 2023

**MEMBERS PRESENT:** Dave Tice, Denise Pavlovich, Dr. Lisa Kapler, Rosemary Tobin

**MEMBERS PRESENT BY PHONE:** None

**MEMBERS ABSENT:** Dr. Scott Hansen

**OTHERS PRESENT:** Gail Arjes, Floyd County Public Health/Home Health Care, Jeff Sherman, Floyd County Environmental Health, Dennis Kiefer, Floyd County Board of Supervisors

Meeting called to order at 5:30PM by Dr, Lisa Kapler.

Agenda reviewed, motion made by Denise Pavlovich to approve the agenda as presented, seconded by Rosemary Tobin, motion carried.

Minutes of the March 20, 2023 meeting reviewed, motion made by Denise Pavlovich to approve the minutes as presented, seconded by Rosemary Tobin, motion carried.

Minutes of the May 15, 2023 meeting reviewed, motion made by Denise Pavlovich to approve the minutes as presented, seconded by Rosemary Tobin, motion carried.

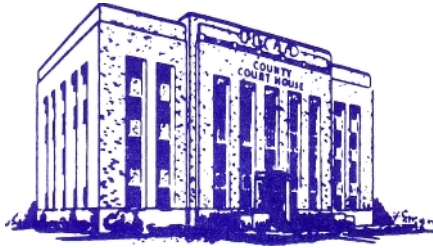
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Gail Arjes, Floyd County Public Health/Home Health Care

Year to date budget (through May 2023) reviewed. No concerns noted at this time.

Annual approval of the agency policies and procedures along with the agency's disaster preparedness plan were reviewed. Discussion was held regarding the importance of disaster preparedness and although the plan may not be followed exactly during an emergency, it keeps the agency up to date on contacts and planning annually. Motion made by Rosemary Tobin to approve the policy/procedures and disaster preparedness plan, seconded by Denise Pavlovich, motion carried.

Standing orders for vaccinations and emergency measures for immunization reactions reviewed and signed by the Medical Director, Dr. Lisa Kapler.



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The Floyd County Employee handbook was reviewed. No concerns noted with any of the handbook changes/updates. Motion made by Rosemary Tobin to approve the employee handbook changes seconded by Denise Pavlovich, motion carried.

Home Health Care Update, no new changes to report.

Informed the Board that Michelle Ruzicka, RN, BSN resigned from her position July 14, 2023. Discussion was held on whether the Agency was able to hire or should Agency consider giving current staff a hire wage along with higher caseloads and assignments. This would work within the budget. Letter from Lindsey Wulff, RN, BSN given to the board regarding low RN wages. The Board discussed that it would be difficult giving staff a wage increase if the position was filled; but could be a strong possibility if the position was reduced. The Board would like Gail to have a discussion with staff regarding staffing possibilities.

Erin Barkema, Iowa Health and Human services unable to attend the meeting.

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Jeff Sherman, Floyd County Environmental Health

Year to date budget was at 77.13% through 6/30/23.

Well and Septic Update: Not a lot of activity for wells and have had around 8 septic systems installed.

The Floyd County Employee handbook was reviewed. No concerns noted with any of the handbook changes/updates. Motion made by Rosemary Tobin to approve the employee handbook changes seconded by Denise Pavlovich, motion carried.

Nuisance update on the property at 1539 Rock grove Ln. The property was cleaned up on 7/13/23 by Zimmerman's Digging & Demolition of Ionia. We removed 4 roll off dumpsters full of junk and pallets and it took them 7 hours. Jeff was there the whole time telling them what had to go and what to leave.

Next Board of Health meeting will be held September 18, 2023, at 5:30PM at the Floyd County Public Health office located at 1003 Gilbert St. Charles City, Iowa.

Minutes taken by:

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Gail Arjes, RN, BSN