

Floyd County Emergency Management Commission Meeting

January 27th, 2021 @ 6:15 P.M.

UNAPPROVED MINUTES

The Floyd County Emergency Management Commission met in the EOC Room and via ZOOM with the following attendance: Dean Andrews, Randall Hassman, Trevis O'Connell, Jeff Crooks, Jerry Engelhardt and Linda Tjaden.

Tjaden called the meeting to order at 6:15 p.m.

Approval of the agenda: Motion made to approve Agenda by Hassman, seconded by Andrews. All ayes. Motion passed 6-0

Approval of the minutes from December 17, 2020. Motion made by O'Connell to approve the minutes. Seconded by Andrews. All ayes, motion passed 6-0

No public comment

Election of Chair – Tjaden approved continuation of the Chair position. Engelhardt made the motion and O'Connell seconded. All ayes, motion passed 6-0

Election of Vice Chair - Engelhardt made the motion and Andrews seconded. All ayes, motion passed 6-0

Discussion on status of EMA Coordinator interviews was provided by Tjaden. Tjaden provided background on having had 9 application come through and scheduling 5 for in-face interviews. The interviews happened the week of January 11th with one of them backing out of the interview prior to the meeting. Interviewers were, Scott Johnson (mayor of Rockford), Jeff Crooks (Floyd Cty Sheriff and Vice Chair of the EMA Commission), Steve O'Neil (Cerro Gordo EMA), Ben Chatfield (Floyd Fireman), and Linda Tjaden (Board of Supervisor and Chair of the EMA). Outcome of the 1st round of interviews were a tie with 2 of the applicants. A second round of interviews were scheduled for the 2 applicants with another group consisting of: Eric Whipple (Charles City Fire Chief), Dean Andrews (mayor of Charles City and member of the EAM Commission), Gail Arjes (Floyd County Public Health Director) and Linda Tjaden again. Outcome of the 2nd round were comparable to the first but after much discussion at the EMA Commission meeting, decision to offer the position to Drew Mitchell was made pending Board of Supervisor approval. Salary and/or any other compensation was discussed by the Commission with the agreement on how to proceed. Motion was made to offer \$45,000 starting salary allowing a 2.5% increase July 1,2021 and additional \$1000.00 increase upon completion of his EMA Certification. Engelhardt made the motion and O'Connell seconded. All ayes, motion passed 6-0.

Other Business was discussed – update was given by Tjaden on the plan for COVID-19 vaccination rollout. Updates were provided on weekly meetings with the 1st responders and mayors. Plans for providing vaccinations once Floyd County Public Health receives the vaccine will be a location of the Floyd County Events Center for those 65 and older following in the 1B

Plan. Schools and daycares will be at their locations with law enforcement and fireman given at the Public Health building. Tjaden also provided an update on completion of the EMPG-S grant. Next item was review of the FY22 Budget for EMA. There was no changes to be made by the Commission. Motion made to approve the FY22 Budget for publication by Hassman and seconded by Engelhardt. All ayes, motion passed 6-0.

Motion made to set the date and time for the budget hearing for Wednesday Feb. 24, 2021 at 5:00 by Engelhardt and second by Hassman. All ayes, motion passed 6-0.

Motion made by Engelhardt to adjourn the meeting with a second by O'Connell. All ayes and meeting was adjourned.

The Commission next discussed participation on the interview committee. Tjaden mentioned the Cerro Gordo EMA had offered to help on the committee. Commission agreed importance for an EMA and also Jeff Crooks (supporting law enforcement), Ben Chattfield (supporting Fire Stations), Gail Arjes (supporting Public Health) and Linda Tjaden as Commission Chair. Tjaden made the motion to approve the members mentioned above and Andrews seconded. Motion passed 5-0.

Tjaden gave an update on collaboration happening between Gail Arjes, Jeff Sherman, Tom Bock and Tjaden on finding a location to administer the COVID-19 vaccine when it is available. Also provided an update on EMPG 2021 application due 12/23/2020.

Old business. none

Commission Comments. none

Motion to Adjourn by Tjaden

Meeting Adjourned